

CITY OF SOLANA BEACH
MARINE SAFETY SERGEANT

DEFINITION

Under general supervision, supervises, trains, and participates in the surveillance of ocean shorelines; performs rescue operations and prevents accidents; supervises seasonal staff; performs related duties as required.

CLASS CHARACTERISTICS

This is the lead supervisory class in the marine safety class series. In addition to lead supervisory responsibilities, the incumbent is responsible for performing the full range of lifeguard duties and responsibilities. Incumbents may be responsible for the oversight of beach/water educational programs under the direction of the marine safety captain. The beach and ocean environment includes prolonged exposure to cold weather, water and sun. Incumbents may be exposed to hazardous materials and communicable diseases.

ESSENTIAL FUNCTIONS

Duties may include, but are not limited to, the following:

- ◆ Maintains surveillance over an assigned ocean beach area; supervises and participates in the most difficult beach, cliff, and ocean related rescue operations.
- ◆ Makes vehicular patrols of beach areas; warns bathers of dangerous conditions and posts appropriate signs and flags; administers first aid and CPR; enforces beach and park related municipal codes, ordinances and regulations; issues citations; operates rescue boats in an assigned area.
- ◆ Maintains and supervises the maintenance of facilities including minor painting tasks, sweeping, and cleaning floors, cleaning facilities and equipment, removing trash, and other custodial related tasks; cleans and waxes vehicles, boats and other equipment; assists in relocating lifeguard towers including the installation of phones; stocks the lifeguard towers and vehicles.
- ◆ Reviews reports prepared by subordinates for accuracy, sufficiency, legality, clarity, and completeness; prepares special and/ or summary reports.
- ◆ Performs dispatch duties including answering the telephone, routing calls to appropriate party; reports all hazardous materials, and dead or injured animals to superiors.
- ◆ Assists in conducting special events; may be responsible for oversight of beach/water educational programs.

- ◆ Keeps superiors informed on events affecting area of responsibility, including personnel problems, complaints, and other occurrences having an impact on the department or City.
- ◆ Advises subordinate personnel on job-related matters; evaluates performance and provides assistance in improving skills and abilities; resolves conflicts or problematic situations arising out of assignments; creates positive work environment; maintains discipline and initiates corrective action; ensures compliance with safety practices and policies.
- ◆ Investigates citizen complaints; responds to citizen inquiries; investigates accidents and injuries, determines preventability, and takes necessary action to correct deficiencies in practices, work methods, and operations.
- ◆ Attends department staff meetings and training sessions; participates in employee development activities as assigned; keeps abreast of developments which affect marine safety or information which would assist subordinates in the performance of their duties.
- ◆ Issues equipment; ensures vehicles and equipment used by subordinates are maintained in keeping with established procedures and standards.
- ◆ Lifts and drags 150 pounds twenty feet; must have vision correctable to 20/30, functional color vision, and normal hearing; must have the physical strength, endurance and ability to operate assigned motorized equipment, vehicles and vessels; ability to pass the annual 500-meter open water re-qualification swim test in ten minutes or less.
- ◆ Provides vacation and temporary relief as required.

QUALIFICATIONS GUIDELINES**Education, Experience and Training**

Any combination of education, experience and training that has provided the knowledge, skills, and abilities necessary for satisfactory job performance. A typical way to obtain the knowledge and abilities would be:

Experience:

- ◆ One year of experience as an ocean lifeguard.

Education:

- ◆ Graduation from high school or equivalent.

Knowledge and Abilities**Knowledge of:**

- ◆ Ocean currents and conditions, ocean rescues and safety procedures.
- ◆ First aid and CPR.

- ◆ Related municipal codes.
- ◆ Boat rescue operations; maintenance of safety equipment and vehicles; operation of rescue and emergency vehicles.
- ◆ Incident command operations.
- ◆ Public relations techniques; interagency communication and assistance techniques and practices.
- ◆ Physical layout of the City and adjoining areas.
- ◆ Methods and techniques of supervision.

Ability to:

- ◆ Apply, interpret and explain laws, regulations, and rules as well as department policy and procedures.
- ◆ Think clearly and act effectively in emergency situations; work independently and demonstrate initiative in performance of assignments.
- ◆ Maintain integrity of intra-departmental communication and chain of command; identify and inform superiors of sensitive issues and/or situations.
- ◆ Understand and follow verbal and written directions; write clear, concise, and accurate reports.
- ◆ Establish and maintain cooperative working relationships; communicate effectively both verbally and in writing; meet the public in situations requiring diplomacy and tact.
- ◆ Supervise the work of others engaged in marine safety activities.

Special Requirements

- ◆ Possession of or ability to obtain a Class C California driver's license and a satisfactory driving record.
- ◆ Possession of the following certificates:

American Red Cross Emergency Response First Aid.
Basic CPR.
Ocean Lifesaving.
Scuba Diving.
P. C. 832 required within 6 months of appointment.
E. M. T.-1 required within 6 months of appointment.
Cliff Rescue within 6 months of appointment.

Date Adopted: 07-13-05

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[Associated Benefits](#)

[Marine Safety MOU](#)