

CITY OF SOLANA BEACH
MARINE SAFETY LIEUTENANT

DEFINITION

Under general supervision, supervises and trains regular and seasonal personnel; participates in the surveillance of ocean shorelines; performs rescue operations and prevents accidents; performs related duties as required.

CLASS CHARACTERISTICS

This class is distinguished from the Senior Marine Safety Officer class by its first level supervisory responsibilities. Incumbents in this class are further distinguished from the Marine Safety Captain classification in that the latter provides direct supervision over marine safety personnel and is responsible for administering the daily operations of the Marine Safety Department. Incumbents may be responsible for the oversight of beach/water educational programs under the direction of the Marine Safety Captain. The beach and ocean environment includes prolonged exposure to cold weather, water and sun. Incumbents may be exposed to hazardous materials and communicable diseases.

ESSENTIAL FUNCTIONS

Duties may include, but are not limited to, the following:

- ◆ Maintains surveillance over an assigned ocean beach area; supervises and participates in the most difficult beach, cliff, and ocean related rescue operations.
- ◆ Makes vehicular patrols of beach areas; warns bathers of dangerous conditions and posts appropriate signs and flags; administers first aid and CPR; enforces beach and park related municipal codes, ordinances and regulations; issues citations; operates rescue boats in an assigned area.
- ◆ Advises subordinate personnel on job-related matters; establishes work schedules and may assign work; trains employees; helps determine and ensure appropriate beach staffing levels.
- ◆ Evaluates employee work performance and provides assistance in improving employee skills and abilities; resolves conflicts or problematic situations; creates a positive work environment; maintains discipline and initiates corrective action as required; ensures compliance with safety practices and policies.
- ◆ Keeps superiors informed on events affecting their area of responsibility including personnel problems, complaints, operational issues, and other occurrences having an impact on the department or City.

- ◆ Investigates citizen complaints; responds/resolves citizen inquiries; investigates accidents and injuries; determines preventability and takes necessary action to correct deficiencies in practices, work methods and operations; testifies in court regarding matters of enforcement and litigation.
- ◆ Assists in conducting special events; reports all hazardous situations, materials, debris, and dead or injured animals to superiors; assists with the oversight of beach construction projects.
- ◆ Reviews reports prepared by subordinates for accuracy, sufficiency, legality, clarity, and completeness; prepares special and/or summary reports.
- ◆ Ensures proper maintenance of marine safety equipment, facilities and supplies; issues equipment; ensures vehicles and equipment used by subordinates are maintained in keeping with established procedures and standards.
- ◆ Oversees and participates in converting boats from recreational use to lifeguard use in order to perform ocean rescues; supervises and participates in the maintenance and repair of rigid hull and inflatable boats; supervises and participates in the maintenance of emergency 4-wheel drive vehicles and related equipment and facilities.
- ◆ Assists in the preparation of the marine safety budget; performs annual inspection of all fixed assets and other equipment for the Marine Safety department; researches equipment and supplies cost and quality; orders and purchases departmental supplies.
- ◆ Attends department staff meetings, training sessions and meetings with other agencies; participates in employee development activities as assigned; keeps abreast of developments which affect marine safety or information which would assist subordinates in the performance of their duties; coordinates with and requests assistance from other agencies as required.
- ◆ Lifts and drags 150 pounds twenty feet; must have vision correctable to 20/30, functional color vision, and normal hearing; must have the physical strength, endurance and ability to operate assigned motorized equipment, vehicles and vessels; ability to pass the annual 500-meter open water re-qualification swim test in ten minutes or less.
- ◆ Provides vacation and temporary relief as required.

QUALIFICATIONS GUIDELINES**Education, Experience and Training**

Any combination of education, experience and training that has provided the knowledge, skills, and abilities necessary for satisfactory job performance. A typical way to obtain the knowledge and abilities would be:

Experience:

- ◆ Two years of continuous full-time supervisory experience as an ocean lifeguard.

Education:

- ◆ Bachelor's degree from an accredited college or university in parks and recreation, business or public administration, or a related field.

Knowledge and Abilities

Knowledge of:

- ◆ Ocean currents and conditions, ocean rescues and safety procedures.
- ◆ First aid and CPR.
- ◆ Related municipal codes.
- ◆ Boat rescue operations; maintenance of safety equipment and vehicles; operation of rescue and emergency vehicles.
- ◆ Incident command operations.
- ◆ Principles of supervision, training, employee evaluation, and discipline.
- ◆ Public relations techniques; interagency communication and assistance techniques and practices.
- ◆ Physical layout of the City and adjoining areas.
- ◆ Report writing skills.
- ◆ Pertinent Federal, State, and local laws, codes, and regulations.

Ability to:

- ◆ Supervise, organize, direct, and review the work of assigned personnel; provide training and guidance to staff.
- ◆ Apply, interpret and explain laws, regulations, and rules as well as department policy and procedures.
- ◆ Think clearly and act effectively in emergency situations; work safely; work independently and demonstrate initiative in performance of assignments.
- ◆ Maintain integrity of intra-departmental communication and chain of command; identify and inform superiors of sensitive issues and/or situations.
- ◆ Understand and follow verbal and written directions; write clear, concise, and accurate reports.
- ◆ Establish and maintain cooperative working relationships; communicate effectively both verbally and in writing; meet the public in situations requiring diplomacy and tact.
- ◆ Operate vehicles and equipment.

Special Requirements

- ◆ Possession of or ability to obtain a Class C California driver's license and a satisfactory driving record.
- ◆ Possession of the following certificates:

Basic CPR.

Ocean Lifesaving.

E. M. T.-1

Scuba Diving.

P. C. 832 required within 6 months of appointment.

Cliff Rescue within 6 months of appointment.

Date Adopted: 07-13-05

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[Associated Benefits](#)

[Marine Safety MOU](#)